

*****NOTICE*****

EFFECTIVE OCTOBER 1, 2010

Shreveport Division Only

When you provide a check as payment, you authorize us to use information from your check to make a one-time electronic fund transfer from your account. This means we will copy your check and use the account information on it to electronically debit your account for the amount of the check.

When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account **AS SOON AS THE SAME DAY we receive your payment, and you will not receive your check back from your financial institution.**

Privacy Act - A Privacy Act Statement required by 5 U.S.C. § 552a(e)(3) stating our authority for soliciting and collecting the information from your check, and explaining the purposes and routine uses which will be made of your check information, is available from our internet site at: <https://www.pccotc.gov/pccotc/index.htm>, or call toll free at 1-866-945-7920 (local number (Delaware) 302-324-6442, Military DSN 510-428-6824 (option 4, option 5, option 4) to obtain a copy by mail. Furnishing the check information is voluntary, but a decision not to do so may require you to make payment by some other method.