

**2012 LOUISIANA COURTS
ADMISSION CEREMONY**

Sponsored by the North Louisiana Chapter
of the Federal Bar Association

Thursday, December 13, 2012
2:00 p.m. (CLE)
3:00 p.m. (Admission Ceremony)

United States Courthouse
300 Fannin Street, 4th floor
Shreveport, Louisiana

REGISTRATION FORM (Registration Deadline - November 13, 2012)

Name: _____ Phone: _____

Address: _____

Louisiana Bar No.: _____ E-Mail Address: _____

Registration Instructions and Checklist:

Attending the Free 1 hour Professionalism CLE? Yes _____ No _____

Bar Admissions - Separate applications and checks must be submitted for each court.

_____ I wish to apply for admission to practice in the U. S. Court of Appeals for the Fifth Circuit.

Enclosed:

_____ Original signed Fifth Circuit Application and Oath for Admission

_____ Check for \$226.00 payable to "Clerk of Court"

_____ I wish to apply for admission to practice in the U. S. District Court for the Western District of Louisiana.

Enclosed:

_____ Original signed Petition for Admission with attachments

_____ Check for \$201.00 payable to "Clerk of Court, U. S. District Court, Western District"

_____ Electronic Notice Service Form

_____ I wish to apply for admission to practice in the U. S. District Court for the Eastern District of Louisiana.

Enclosed:

_____ Original signed Petition for Admission with attachments

- _____ Check for \$206.00 payable to “Clerk of Court, U. S. District Court,
Eastern District”
- _____ Attorney Registration Statement
- _____ ECF Attorney Registration Form

_____ I wish to apply for admission to practice in the U. S. District Court for the Middle District of Louisiana.

To be admitted to the Middle District of Louisiana you will need to apply online at www.lamd.uscourts.gov/baradmission/Default.aspx. You MUST select the drop down box that you will be attending the Admission Ceremony in Shreveport on December 13, 2012. You will be required to pay the admission fee for the Middle District online at the time you submit your petition for admission.

Please return this form, together with all required forms and checks to:

Clerk, U. S. District Court
A Return to Tradition Ceremony
300 Fannin Street, Suite 1167
Shreveport, LA 71101

****To join the FBA, please visit www.fedbar.org/join. Select the North Louisiana Chapter on the membership application. Doing so will help the FBA fund similar events in the future.****

APPLICATION AND OATH FOR ADMISSION

U. S. COURT OF APPEALS FOR THE FIFTH CIRCUIT, 600 S. Maestri Place, New Orleans, LA 70130

PERSONAL STATEMENT

Name (Last, First, Middle), Firm or Agency, Street Address, Suite, City & State, Zip, Social Security No., Phone, Fax, Cell Phone, E-Mail Address, Date of Birth, Sex (M, F), List State Bars to which admitted, and State Bar Numbers

Pursuant to FED. R. APP. P. 46(a), you must be a member in good standing of a federal or state court/bar. Please attach a certificate of good standing from a qualifying court. NOTE, a certificate of good standing is not required if you were initially admitted to a state bar or state supreme court within 30 days of this application or if you are currently an attorney employed by the United States Government and appearing on behalf of the United States. If admitted to state bar or state supreme court within the last 30 days, please identify below:

State Bar or State Supreme Court: Date Admitted

Please answer the following questions.

Yes No

- 1. Have you ever been known by any name other than the one appearing on this application? If so, attach a list of all other names used.
2. Have you been disbarred, suspended from practice or received a reprimand pertaining to your conduct or fitness to practice law from any court, department, bureau or commission of any State or the United States? Are any such proceedings or allegations pending against you? If so, attach a detailed explanation containing dates and circumstances.
3. Are you presently under investigation, or have you been a party to criminal, or civil proceedings alleging fraud, misrepresentation or other dishonesty? If so, attach a detailed explanation.

ADMISSION FEE: The \$226.00 admission fee is to be paid by check payable to "Clerk, United States Court." If claiming a fee exemption under 5th Cir. R. 46.1, mark as appropriate: Court Apptd., U.S. Counsel, Newly Graduated Military Attorney

CASE NUMBER in Fifth Circuit (If Any),

OATH (OR AFFIRMATION): I, do solemnly swear or affirm that I will conduct myself as an attorney and counselor of this court, uprightly and according to law; and that I will support the Constitution of the United States. I further swear or affirm all responses in my personal statement, including any attachments thereto, are true and correct to the best of my knowledge, information and belief. I also acknowledge that my admission will be for five years and that I must renew my membership at the expiration of the five-year period.

Subscribed and sworn to before me a Notary Public in and for the of, State of this day of

Signature of Notary

MOTION: I, a member of the Bar of this Court, move the above attorney's admission. (Please print or type)

Admitted this day of

Signature Deputy Clerk

U.S. Court of Appeals

1 Please see attached note.

Note Regarding Newly Graduated Military Attorney Status:

5th CIR. R. 46.1 waives admission fees for newly graduated lawyers admitted to practice in Louisiana, Mississippi, and Texas on initial extended active duty orders for service in the Judge Advocate General's Corps of the Armed Forces.

To claim an exemption please:

- 1) Mark the Newly Graduated Military Attorney box;
- 2) Provide a paper or electronic copy of your law school transcript, or other document from you school showing your graduation date;
- 3) Provide a paper or electronic copy of your orders directing you to report for extended active duty with the Judge Advocate General's Corps;
- 4) Provide documentation of bar admission.

If you have questions call 504-310-7700.

UNITED STATES DISTRICT COURT
FOR THE
WESTERN DISTRICT OF LOUISIANA

PETITION FOR ADMISSION TO PRACTICE

The Petition of _____ with respect represents that:

I.

Petitioner resides at _____ in the City of _____, Parish
or County of _____, State of _____, Zip Code
_____.

II.

Petitioner's date of birth is _____ and petitioner's Social Security number
is _____. Petitioner's Louisiana Bar Number is _____ (this is
required.)

III.

Petitioner's office address is _____, the firm
name of _____ in the City of _____
Parish or County of _____, State of _____, Zip Code _____,
Business Phone number _____ and Business Fax number _____.

IV.

Petitioner's general education consists of elementary and secondary school education and

V.

Petitioner was admitted to practice before the Supreme Court and all the inferior courts of Louisiana on _____. Other courts before which petitioner has been admitted to practice together with the dates of admission are: _____

VI.

Petitioner annexes hereto his/her affidavit and the certificates of two qualified persons as to petitioner's character ("Attachment A") and a completed Bar Membership Information Sheet ("Attachment B").

VII.

Petitioner is qualified to practice before this Court, is of good moral character and is not subject to any pending disbarment or professional disciplinary proceedings in any other court, department, bureau or commission of any state or the United States. (If the applicant has previously been subject to any disciplinary proceedings, full information about the proceedings, the charges and the result is to be supplied herewith as "Attachment C").

VIII.

Petitioner has never been charged with a violation of any laws or municipal ordinances other than traffic violations. (If the applicant has previously been charged with a violation of any laws or municipal ordinances other than traffic violations, state when, where and the nature and disposition

of the charge: supply full explanation and annex hereto as "Attachment D").

IX.

Petitioner has read in their entirety the Federal Rules of Civil Procedure, the Federal Rules of Criminal Procedure, the Federal Rules of Evidence, the Code of Professional Responsibility, and the Local Rules of the United States District Court to which application is hereby made and will follow and apply such rules before this Court.

WHEREFORE, the petitioner prays that (s)he may be duly admitted to practice before this Honorable Court.

(Name Typed or Printed)

(Signature)

(Louisiana State Bar Association Number)

(Social Security Number)

(Address)

(Telephone Number)

NOTE: Check should be made payable to "Clerk of Court" for \$201.00.

UNITED STATES DISTRICT COURT

Attachment A - Petition for Admission to Practice

NAME: _____

I do solemnly swear (or affirm) that I will support the Constitution of the United States; that I will well and faithfully discharge my duties as an attorney and officer of this Court; and that I will demean myself uprightly and according to law and the recognized standards of ethics of the legal profession. I do further solemnly swear (or affirm) that I have read the Federal Rules of Civil Procedure, the Federal Rules of Criminal Procedure, the Federal Rules of Evidence, the Code of Professional Responsibility and the Local Rules of the United States District Court for the District to which application is hereby made, and that I am fully prepared to abide by them in my practice before this Court.

Louisiana Bar Number

Signature of Applicant

STATE OF LOUISIANA

PARISH OF _____

Before me the undersigned authority, personally came and appeared _____ to me personally known, who being first duly sworn, did depose and say that the above and foregoing answers and statements were made by him/her and that they are true and correct.

Sworn to and subscribed before me, this _____ day of _____, 200_____.

NOTARY PUBLIC

* * *

I, _____, certify that I have known applicant, _____, for approximately _____ years. I am familiar with applicant's reputation and moral character, such that I believe that (s)he should be admitted to practice before this Court.

I was admitted to practice before the United States District Court for the _____ District of Louisiana on the _____ day of _____, _____.

Signature

* * *

I, _____, certify that I have known applicant, _____, for approximately _____ years. I am familiar with applicant's reputation and moral character, such that I believe that (s)he should be admitted to practice before this Court.

I was admitted to practice before the United States District Court for the _____ District of Louisiana on the _____ day of _____, _____.

Signature

NOTE: Attorneys certifying applicant's character must be admitted to practice in one or more Federal Districts in Louisiana but need not be admitted in the District to which this petition is submitted; eg. attorneys admitted only in the Eastern District may certify the character of an applicant to the Middle and Western, as well as the Eastern Districts.

UNITED STATES DISTRICT COURT

Attachment B - Petition for Admission to Practice

All applicants for admission to practice before this Court must fill out this information sheet and return it to the Clerk of Court with application.

Name: _____

Date of Birth: _____

Louisiana State Bar Association Number: _____

Firm/Organization: _____

Business Address: _____

City/State/Zip: _____

Business Phone No.: _____ Fax No.: _____

Date of admission to Louisiana Supreme Court: _____

Date of admission to the United States Fifth Circuit (if applicable): _____

Language(s) other than English that you speak: _____

Are you interested in being appointed to represent indigents? _____ Yes _____ No

Preferences (Please check preference, even if answer is no)

_____ Criminal

_____ Civil

_____ Criminal Appellate

_____ Civil Appellate

Are you interested in the Federal Bar Association?

_____ Yes

_____ No

_____ Already a member

Are you interested in the Bar Association of the Fifth U. S. Court of Appeals?

_____ Yes

_____ No

_____ Already a member

Do you wish to be included on the list of attorneys who practice before the Bankruptcy Court frequently and wish to receive special notification of items of interest to the Bankruptcy Bar?

_____ Yes

_____ No

Signature

Date

**UNITED STATES DISTRICT COURT
WESTERN DISTRICT OF LOUISIANA**

ELECTRONIC NOTICE SERVICE FORM

Name (first, middle, last, generation): _____

Bar Number: _____

CONSENT TO RECEIVE NOTICE AND SERVICE ELECTRONICALLY

In accordance with the provisions of Fed.R.Civ.P.5(b), I understand that service, except for original process, will be given to me by electronic means to the primary e-mail address listed below. I agree to waive the provisions of Fed.R.Civ.P. 77(d) and Fed.R.Crim.P 49(c) providing service of notice of the entry of an order or judgement by mail and consent that such notice may be served by electronic means via the court's electronic filing system in all cases where I appear as attorney of record. **Note: For security reasons, viewing documents in Social Security cases will require a CM/ECF login and password. There is no charge for the login and password, but training may be necessary. To obtain one, please visit our website at www.lawd.uscourts.gov.

I understand it is my responsibility to advise the Clerks Office promptly, in writing, of any electronic mail or physical address changes. I understand that electronic mail filter software (SPAM filter) may interfere with receipt of e-mail notices and have verified that any such software installed on my computer or network will not filter out messages sent from Clerk@lawd.uscourts.gov. I understand this electronic notice will be in lieu of notice by any other means.

Please **TYPE** or **LEGIBLY PRINT** the following information:

Firm: _____

Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____

Primary e-mail: _____

Secondary e-mail(s) (eg. secretaries, paralegals. Do not include co-counsel): _____

Signature

Date

UNITED STATES DISTRICT COURT
EASTERN DISTRICT OF LOUISIANA

IN RE: _____

PETITION FOR ADMISSION TO PRACTICE

TO THE HONORABLE, THE UNITED STATES DISTRICT COURT FOR THE EASTERN DISTRICT OF
LOUISIANA

The petition of _____ with respect represents that:

I.

Petitioner resides at _____, in the City
of _____, Parish of _____, State of Louisiana.

II.

Petitioner's office address is _____, in the City
of _____, Parish of _____, State of Louisiana.

III.

Petitioner's general education consists of elementary and secondary school
education and _____
_____.

IV.

Petitioner's legal education consists of _____
_____.

V.

Petitioner was admitted to practice before the Supreme Court and all of the inferior courts of Louisiana on _____. Other courts before which petitioner has been admitted to practice, together with the dates of admission are:

_____.

VI.

Petitioner is qualified to practice before this Court, is of good moral character, and is not subject to any pending disbarment or professional discipline procedure in any other court. (If the applicant has been convicted of a felony or has previously been subject to any disciplinary proceedings, full information about the conviction or about the disciplinary proceedings, including the charges and the result will be given.)

VII.

As required by Local Rule LR83.2.2, petitioner annexes hereto the certificates of two qualified persons as to petitioner's character.

VIII.

As required by the Administrative Procedures for Electronic Filing, petitioner annexes hereto a registration form for the court's electronic case filing system.

WHEREFORE, the petitioner pray that he/she may be duly admitted to practice before this Honorable Court.

Signature

Name Typed

Address

City/State/Zip Code

Telephone

Louisiana Bar Number

CERTIFICATE

I, _____, a member in good standing of the Bar of this court, do hereby certify that I have known _____, the petitioner herein, for more than _____ years (here specify in what way: personally, professionally, through business contacts, etc.): _____, and know him/her to be a person of good moral character. I recommend him/her to the court for admission to its Bar.

Signature

CERTIFICATE

I, _____, a member in good standing of the Bar of this court, do hereby certify that I have known _____, the petitioner herein, for more than _____ years (here specify in what way: personally, professionally, through business contacts, etc.): _____, and know him/her to be a person of good moral character. I recommend him/her to the court for admission to its Bar.

Signature

UNITED STATES DISTRICT COURT
EASTERN DISTRICT OF LOUISIANA

ATTORNEY REGISTRATION STATEMENT

Pursuant to Local Rule 83.2.2 of the United States District Court for the Eastern District of Louisiana

TITLE Mr. ___ Mrs. ___ Miss ___ Ms. ___ LA Bar No. _____

NAME _____
(Last) (First) (Middle)

FIRM NAME _____

OFFICE ADDRESS _____

RESIDENCE ADDRESS _____

BUSINESS TELEPHONE NUMBER _____

FAX NUMBER _____

List below the Bars of all states, territories, districts, commonwealths or possessions or other courts of the United States to which you are admitted to and the dates of such admissions:

<u>Bars</u>	<u>Dates</u>
_____	_____
_____	_____
_____	_____

Date

Signature

NOTE: A Supplemental statement of any changes in the foregoing information shall be filed within 35 days of such change.

**United States District Court
Eastern District of Louisiana
ELECTRONIC CASE FILING SYSTEM
Attorney Registration Form**

This form shall be used to register for an account on the Eastern District of Louisiana's Electronic Filing System. Registered attorneys will have privileges to electronically submit documents and to view and retrieve electronic docket sheets and documents as available for cases assigned to the Electronic Filing systems. The following information is required for registration:

Please Type

First/Middle/Last Name: _____

Attorney Bar # and State: _____

Firm Name: _____

Firm Address: _____

Telephone Number: _____

E-Mail Address: _____

(Attorney's email for electronic service)

Additional E-Mail Address: _____

(Secretary, central repository, etc.)

****Note: Attorneys seeking to file documents electronically must be admitted to practice in the United States District Court, Eastern District of Louisiana pursuant to LR83.2.2 or 83.2.5. Attorneys filing only in MDL cases are not required to be admitted to practice in this court.**

****Training is not required but is available by going to the Court's website (www.laed.uscourts.gov) and either registering for a training class held at the court (2 hrs CLE credit) or taking the Court's online tutorial (no CLE credit).**

****By submitting this registration form, the undersigned agrees to abide by all Court rules, orders and policies and procedures governing the use of the electronic filing system. The undersigned also consents to receiving notice of filings pursuant to Fed.R.Civ.P. 5(b) and 77(d) via the Court's electronic filing system and consents to receive service from other filing users by the Notice of Electronic Filing generated by the Court's electronic filing system. The combination of user id and password will serve as the signature of the attorney filing the documents. Attorneys must protect the security of their passwords and immediately notify the court if they learn that their password has been compromised.**

Date

Attorney Signature