

**2013 LOUISIANA COURTS
ADMISSION CEREMONY**

Sponsored by the North Louisiana Chapter
of the Federal Bar Association

Tuesday, December 10, 2013
4:00 p.m. (Admission Ceremony)

United States Courthouse
300 Fannin Street, 4th floor
Shreveport, Louisiana

REGISTRATION FORM (Registration Deadline - November 15, 2012)

Name: _____ Phone: _____

Firm: _____

Address: _____

Louisiana Bar No.: _____ E-Mail Address: _____

Registration Instructions and Checklist:

Bar Admissions - Separate applications and checks must be submitted for each court.

_____ I wish to apply for admission to practice in the U. S. Court of Appeals for the Fifth Circuit.

Enclosed:

_____ Original signed Fifth Circuit Application and Oath for Admission

_____ Check for \$226.00 payable to "Clerk of Court"

_____ I wish to apply for admission to practice in the U. S. District Court for the Western District of Louisiana.

Enclosed:

_____ Original signed Petition for Admission

_____ Check for \$201.00 payable to "Clerk of Court, U. S. District Court, Western District"

_____ I wish to apply for admission to practice in the U. S. District Court for the Eastern District of Louisiana.

Enclosed:

_____ Original signed Petition for Admission

_____ Check for \$191.00 payable to "Clerk of Court, U. S. District Court,

Eastern District”
____ Attorney Registration Statement
____ ECF Attorney Registration Form
____ CM/ECF Training Waiver Request Form

____ I wish to apply for admission to practice in the U. S. District Court for the Middle District of Louisiana.

To be admitted to the Middle District of Louisiana you will need to apply online at www.lamd.uscourts.gov/baradmission/Default.aspx. You MUST select the drop down box that you will be attending the Admission Ceremony in Shreveport on December 10, 2013. You will be required to pay the admission fee for the Middle District online at the time you submit your petition for admission.

Please return this form, together with all required forms and checks to:

Clerk, U. S. District Court
A Return to Tradition Ceremony
300 Fannin Street, Suite 1167
Shreveport, LA 71101

****To join the FBA, please visit www.fedbar.org/join. Select the North Louisiana Chapter on the membership application. Doing so will help the FBA fund similar events in the future.****

APPLICATION AND OATH FOR ADMISSION

U. S. COURT OF APPEALS FOR THE FIFTH CIRCUIT, 600 S. Maestri Place, New Orleans, LA 70130
PERSONAL STATEMENT

Name (Last) (First) (Middle)

Firm or Agency

Street Address Suite

City & State Zip Social Security No.

Phone Fax Cell Phone

E-Mail Address Date of Birth Sex: M F

List State Bars to which admitted, and State Bar Numbers

Pursuant to FED. R. APP. P. 46(a), you must be a member in good standing of a federal or state court/bar. Please attach a certificate of good standing from a qualifying court identified below. (NOTE, a certificate of good standing is not required if you were initially admitted to a state bar or state supreme court within 30 days of this application or if you are an attorney working for the U.S. Government or U.S. Judiciary.)

Court Date Admitted

Please answer the following questions.

- Yes No
1. Have you ever been known by any name other than the one appearing on this application? If so, attach a list of all other names used.
2. Have you been disbarred, suspended from practice or received a reprimand pertaining to your conduct or fitness to practice law from any court, department, bureau or commission of any State or the United States? Are any such proceedings or allegations pending against you? If so, attach a detailed explanation containing dates and circumstances.
3. Are you presently under investigation, or have you been a party to criminal, or civil proceedings alleging fraud, misrepresentation or other dishonesty? If so, attach a detailed explanation.

ADMISSION FEE: The \$226 admission fee is to be paid by check payable to "Clerk, United States Court." If claiming a fee exemption under 5th Cir. R. 46.1, mark as appropriate: Court Apptd. U.S. Counsel Newly Graduated Military Attorney1

CASE NUMBER in Fifth Circuit (If Any),

OATH (OR AFFIRMATION): I, do solemnly swear (or affirm) that I will conduct myself as an attorney and counselor of this court, uprightly and according to law; and that I will support the Constitution of the United States. I further swear (or affirm) all responses in my personal statement, including any attachments thereto, are true and correct to the best of my knowledge, information and belief.

Signature of Applicant

Subscribed and sworn to before me a Notary Public in and for the parish/county of, State of, this day of.

Signature of Notary

MOTION: I, a member of the Bar of this Court, move the above attorney's admission.

(Please print or type)

Signature

For Court Use Only:

Admitted this day of.

By Deputy Clerk U.S. Court of Appeals

1 Please see attached note.

Note Regarding Newly Graduated Military Attorney Status:

In August 2008, we amended 5th CIR. R. 46.1 to allow an admission fee waiver for newly graduated lawyers admitted to practice in Louisiana, Mississippi, and Texas; and on initial extended active duty orders for service in the Judge Advocate General's Corps of the armed forces.

To claim an exemption please:

- 1) Mark the Newly Graduated Military Attorney box;
- 2) Provide a paper or electronic copy of your law school transcript, or other document from you school showing your graduation date;
- 3) Provide a paper or electronic copy of your orders directing you to report for extended active duty with the Judge Advocate General's Corps;
- 4) Provide documentation of bar admission.

If you have questions call 504-310-7700.

I understand it is my responsibility to advise the Clerk's Office promptly in writing of any electronic mail or physical address changes. I understand that electronic mail filter software (SPAM filter) may interfere with receipt of e-mail notices and have verified that any such software installed on my computer or network will not filter out messages sent from enoticing@lawd.uscourts.gov. I understand this electronic notice will be in lieu of notice by any other means.

PRIMARY E-MAIL: _____
SECONDARY E-MAIL(S) (e.g., secretaries, paralegal. Do not include co-counsel): _____

I have never been disbarred nor suspended from practice before any Court, department, bureau, commission or other body of the any state of the United States, nor have I received any reprimand from any such Court or o t h e r b o d y , e x c e p t a s follows: _____

I am qualified to practice before this Court and am not subject to any pending disbarment or professional discipline procedure in any Court, except as follows: _____

I have read in their entirety the Federal Rules of Civil Procedure, the Federal Rules of Criminal Procedure, the Federal Rules of Evidence, the Code of Professional Responsibility, and the Local Rules for the Western District of Louisiana. I will follow and apply such rules before this Court.

SIGNED: _____

STATE OF LOUISIANA
PARISH OF _____

BEFORE ME, the undersigned Notary Public, came and appeared _____, who after being duly sworn, did depose and say that all the allegations made in the above Petition for Admission are true and correct to the best of his/her knowledge.

Petitioner

THUS DONE AND PASSED, before me, Notary Public, this the _____ day of _____, _____, at _____, Louisiana.

Notary Public

ENDORSEMENT

I am admitted to practice before this Court and am familiar with _____ . I have read the Petition for Admission, and it is true to the best of my knowledge and belief. Petitioner is of good moral character and is qualified to practice before this Court.

ENDORSEMENT MUST BE ORIGINAL SIGNATURE (NO FAX OR COPY)

Signed _____	Signed _____
Name _____ (Type or Print)	Name _____ (Type or Print)
Date _____ LA # _____	Date _____ LA # _____

*****NOTICE*****

Effective January 1, 2008, it became mandatory to file by electronic means in the U. S. District Court, Western District of Louisiana. If you need more information about electronic filing, please refer to our website at www.lawd.uscourts.gov.

UNITED STATES DISTRICT COURT
WESTERN DISTRICT OF LOUISIANA

WRITTEN OATH FOR ADMISSION TO PRACTICE

I DO SOLEMNLY SWEAR (OR AFFIRM) that I will support the Constitution of the United States; that I will well and faithfully discharge my duties as attorney and officer of this Court; and that I will demean myself uprightly and according to law and the recognized standards of ethics of the legal profession. I do further solemnly swear (or affirm) that I have read the Federal Rules of Civil Procedure, the Federal Rules of Criminal Procedure, the Federal Rules of Evidence, and the Local Rules of the United States District Court for the Western District of Louisiana and that I am fully prepared to use and abide by them in my practice before this Court. SO HELP ME GOD.

Signature of Applicant

STATE OF LOUISIANA, PARISH OF _____

Before me, the undersigned authority, personally came and appeared _____, to me personally known, who, being by me first duly sworn, did depose and say that the above and foregoing answers and statements were made by him or her and that they are true and correct.

Sworn to and subscribed before me, this the _____ day of _____, _____.

Notary Public

UNITED STATES DISTRICT COURT
EASTERN DISTRICT OF LOUISIANA

IN RE: _____

PETITION FOR ADMISSION TO PRACTICE

TO THE HONORABLE, THE UNITED STATES DISTRICT COURT FOR THE EASTERN DISTRICT OF LOUISIANA

The petition of _____ with respect represents that:

I.

Petitioner resides at _____, in the City
of _____, Parish of _____, State of Louisiana.

II.

Petitioner's office address is _____, in the City
of _____, Parish of _____, State of Louisiana.

III.

Petitioner's general education consists of elementary and secondary school
education and _____
_____.

IV.

Petitioner's legal education consists of _____
_____.

V.

Petitioner was admitted to practice before the Supreme Court and all of the inferior courts of Louisiana on _____. Other courts before which petitioner has been admitted to practice, together with the dates of admission are:

_____.

VI.

Petitioner is qualified to practice before this Court, is of good moral character, and is not subject to any pending disbarment or professional discipline procedure in any other court. (If the applicant has been convicted of a felony or has previously been subject to any disciplinary proceedings, full information about the conviction or about the disciplinary proceedings, including the charges and the result will be given.)

VII.

As required by Local Rule LR83.2.2, petitioner annexes hereto the certificates of two qualified persons as to petitioner's character.

VIII.

As required by the Administrative Procedures for Electronic Filing, petitioner annexes hereto a registration form for the court's electronic case filing system.

WHEREFORE, the petitioner pray that he/she may be duly admitted to practice before this Honorable Court.

Signature

Name Typed

Address

City/State/Zip Code

Telephone

Louisiana Bar Number

CERTIFICATE

I, _____, a member in good standing of the Bar of this court, do hereby certify that I have known _____, the petitioner herein, for more than _____ years (here specify in what way: personally, professionally, through business contacts, etc.): _____, and know him/her to be a person of good moral character. I recommend him/her to the court for admission to its Bar.

Signature

CERTIFICATE

I, _____, a member in good standing of the Bar of this court, do hereby certify that I have known _____, the petitioner herein, for more than _____ years (here specify in what way: personally, professionally, through business contacts, etc.): _____, and know him/her to be a person of good moral character. I recommend him/her to the court for admission to its Bar.

Signature

UNITED STATES DISTRICT COURT
EASTERN DISTRICT OF LOUISIANA

ATTORNEY REGISTRATION STATEMENT

Pursuant to Local Rule 83.2.2 of the United States District Court for the Eastern District of Louisiana

TITLE Mr. ___ Mrs. ___ Miss ___ Ms. ___ LA Bar No. _____

NAME _____
(Last) (First) (Middle)

FIRM NAME _____

OFFICE ADDRESS _____

RESIDENCE ADDRESS _____

BUSINESS TELEPHONE NUMBER _____

FAX NUMBER _____

List below the Bars of all states, territories, districts, commonwealths or possessions or other courts of the United States to which you are admitted to and the dates of such admissions:

Bars

Dates

Date

Signature

NOTE: A Supplemental statement of any changes in the foregoing information shall be filed within 35 days of such change.

Rev 4/11

**United States District Court
Eastern District of Louisiana
ELECTRONIC CASE FILING SYSTEM
Attorney Registration Form**

This form shall be used to register for an account on the Eastern District of Louisiana's Electronic Filing System. Registered attorneys will have privileges to electronically submit documents and to view and retrieve electronic docket sheets and documents as available for cases assigned to the Electronic Filing systems. If you are already admitted to practice, this form should be emailed to ECF_Registration@laed.uscourts.gov, otherwise, attach this form to your petition for admission to practice. The following information is required for registration:

Please Type

First/Middle/Last Name: _____

Attorney Bar # and State: _____

Firm Name: _____

Firm Address: _____

Telephone Number: _____

E-Mail Address: _____

(Attorney's email for electronic service)

Additional E-Mail Address: _____

(Secretary, central repository, etc.)

****Note: Attorneys seeking to file documents electronically must be admitted to practice in the United States District Court, Eastern District of Louisiana pursuant to LR83.2.2 or 83.2.5. Attorneys filing only in MDL cases are not required to be admitted to practice in this court.**

****Training is not required but is available by going to the Court's website (www.laed.uscourts.gov) and either registering for a training class held at the court (2 hrs CLE credit) or taking the Court's online tutorial (no CLE credit).**

****By submitting this registration form, the undersigned agrees to abide by all Court rules, orders and policies and procedures governing the use of the electronic filing system. The undersigned also consents to receiving notice of filings pursuant to Fed.R.Civ.P. 5(b) and 77(d) via the Court's electronic filing system and consents to receive service from other filing users by the Notice of Electronic Filing generated by the Court's electronic filing system. The combination of user id and password will serve as the signature of the attorney filing the documents. Attorneys must protect the security of their passwords and immediately notify the court if they learn that their password has been compromised.**

Date

Attorney Signature

UNITED STATES DISTRICT COURT
EASTERN DISTRICT OF LOUISIANA
CM/ECF TRAINING WAIVER REQUEST FORM

The United States District Court, Eastern District of Louisiana, requires that an attorney attend a training class before the attorney is given a login and password to electronically file in this court.

However, if you attest that you have previously used CM/ECF to electronically file documents in another district or bankruptcy court, or you have previously attended CM/ECF training at another district or bankruptcy court, you may request a training waiver by filling out the information located below. In addition, you must also submit a signed CM/ECF Registration Form which is provided on the following page.

Please type or print:

Prior CM/ECF Filing Experience:

I, _____, hereby certify that I have previously filed
using CM/ECF in the United States District/Bankruptcy (*circle one*) Court, for the
_____ District of _____.

Or, Prior CM/ECF Training Experience:

I, _____, hereby certify that I have attended CM/ECF training
at the United States District/Bankruptcy (*circle one*) Court, for the _____ District of
_____, on or about the date of _____.

I certify that I understand how to use the CM/ECF system and that I have read all court rules and procedures regarding CM/ECF. I authorize the Clerk's Office to contact me by telephone, mail or email to inform me of my login and password.

Signature

Date

LA Bar Number

Please send to: Clerk's Office, at 500 Poydras Street, Room C-151, New Orleans, LA 70130 or
by fax to (504) 589-7697.