

**APPLICATION FORM**  
**UNITED STATES MAGISTRATE JUDGE**

Type or legibly print your answers. If a question is not applicable, indicate this by marking "N/A." Return completed form to the Clerk of Court, Personnel Administrator, 800 Lafayette St., #2100, Lafayette, La 70501

**GENERAL**

1. Full name: \_\_\_\_\_
2. All other names by which you have been known: \_\_\_\_\_  
\_\_\_\_\_
3. Office address: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone \_\_\_\_\_
4. Residential address: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone \_\_\_\_\_
5. Place of birth: \_\_\_\_\_  
Date of birth: \_\_\_\_\_
6. Length of residence in state: \_\_\_\_\_
7. If you are a naturalized citizen, state the date and place of naturalization.  
\_\_\_\_\_
8. Military service:  
Branch \_\_\_\_\_ Dates \_\_\_\_\_  
Rank or Rate at Discharge \_\_\_\_\_ Type of Discharge \_\_\_\_\_  
If still a reserve or national guard member, give service, branch, unit, and present rank.
9. Are you related by blood or marriage to any judges of this court?  Yes  No. If yes, give name(s) and relationship.

**HEALTH**

10. What is the present state of your health?

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11. A) Have you in the past 10 years (I) been hospitalized due to injury or serious mental or physical illness or drug or alcohol addiction, or (II) been prevented from working or been otherwise incapacitated for a period in excess of ten days due to injury or illness or drug or alcohol addiction? If so, give the details, including the causes, the dates, the places of confinement, and the present status of the conditions which caused the confinement or incapacitation.

B) Do you have any visual or hearing impairment or other physical impairment, or mental impairment that would affect your ability to perform the duties of a magistrate judge? If so, please describe the impairment and how your impairment could be accommodated in order to allow you to perform the duties of a magistrate judge.

**EDUCATION**

12. Please list all colleges and universities attended, dates of attendance, final grade point average and degrees awarded:

13. Please list the significant continuing legal education courses you have completed within the last 5 years:

**HONORS**

14. Were you a member of Law Review or other legal journal, or selected Order of the Coif?  Yes  No. If yes, please identify which university's Law Review & what office or role you played:

15. If you have published any legal books or articles, list them, giving citations and dates.

16. List any honors, prizes, or awards you have received.

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### PROFESSIONAL ADMISSIONS

17. List all courts (including state bar admissions) and administrative bodies having special admission requirements by which you are presently admitted to practice, giving the dates of admission in each case:

**Court or Administrative Body**

**Date of Admission**

### LAW PRACTICE

18. Please list all law firms with which you have been associated in practice, all government agencies, all private business organizations by whom you have been employed, and any period you were engaged in solo practice.

**Organization**

**Address**

**Position**

**Dates**

19. Describe the general nature of your current practice including any legal specialties and the nature of your typical client base. If your practice has changed over the past year, please provide the same information for those earlier periods.

20. a) Do you appear regularly in court?  Yes  No.

b) What percentage of your appearances in court for the last five years were in:

1. Federal courts \_\_\_\_\_ %

2. State or local courts of record \_\_\_\_\_ %

3. Administrative bodies \_\_\_\_\_ %

4. Other: \_\_\_\_\_ %

\_\_\_\_\_ %

\_\_\_\_\_ %

5. Civil \_\_\_\_\_ %

Criminal \_\_\_\_\_ %

21. During the past five years, what percentage of your practice has been trial practice? \_\_\_\_\_ %

22. How often have you appeared in court? \_\_\_\_\_ times per month.

23. How often have you appeared at administrative hearings? \_\_\_\_\_ times per month.

24. What percentage of your litigation practice is or has been: (If this percentage has changed over your practice, please note the dates & percentages)

Civil \_\_\_\_\_ %

Criminal \_\_\_\_\_ %

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Other:

_____	_____ %
_____	_____ %
_____	_____ %
_____	_____ %

25. State the number of cases you have tried to conclusion in courts of record during the past five years, indicating whether you were sole, associate, or chief counsel. Give citations of any reported cases.

26. Summarize your courtroom experience for the past five years.

27. State the names and addresses of adversary counsel against whom you have litigated your primary cases over the past five years.

**PUBLIC OFFICE**

28. Have you run for or held public office of any kind?  Yes  No. If yes, give details.

**PRIOR JUDICIAL EXPERIENCE**

29. a) Have you held judicial office or been a candidate for judicial office? If so, please note the courts involved and the dates of service, or dates of candidacy.

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b) If you have held judicial office, please note the names and addresses of counsel who have appeared before you who would be knowledgeable of your work, temperament, and abilities.

c) Have you engaged in any type of quasi-judicial service? If so, please, note:

Name of agency \_\_\_\_\_

Position held \_\_\_\_\_

Hearings on what types of issues \_\_\_\_\_

Number of cases adjudicated \_\_\_\_\_

Dates of service \_\_\_\_\_

**BUSINESS INVOLVEMENT**

30. a) If you are now an officer, director, or are otherwise engaged in the management of any business enterprise, state the name of such enterprise, the nature of the business, the nature of your duties, and whether you intend to resign such position immediately upon your appointment to judicial office.

b) Since being admitted to the Bar, have you engaged in any occupation, business, or profession other than the practice of law?

Yes       No. If yes, give the details, including dates.

c) During the past five years have you received any fees or compensation of any kind, other than for legal services rendered, from any business enterprise, institution, organization, or association of any kind?

Yes       No. If yes, identify the source of such compensation, the nature of the business enterprise, institution, organization or association involved, and the dates such compensation was paid.

31. a) Have you been arrested for, charged with, or convicted of a violation of any federal law, state law, county or municipal law, regulation, or ordinance?

Yes       No. If yes, give details. (Do not include traffic violations for which a fine of \$200 or less was imposed unless it also included a jail sentence.)

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b) Have you, to your knowledge, ever been under federal, state or local investigation for possible violation of a criminal statute?

Yes       No. If yes, give details.

32. a) Have you been sued by a client?                       Yes    No. If yes, give details.

b) Has a formal complaint been made against you before any state bar association or ethical body?

Yes       No. If yes, give details.

c) Have you or your professional liability insurance carrier ever settled a claim against you for professional malpractice?

Yes       No. If yes, give details, including the amounts involved & nature of the claim.

33. Have you been charged in any civil or criminal proceedings with conduct alleged to involve moral turpitude, dishonesty, or unethical conduct?

Yes       No. If yes, give details.

34. Have you been disciplined or cited for a breach of ethics or unprofessional conduct by any court, administrative agency, bar association, or other professional group?

Yes       No. If yes, give details.



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40. State any additional education or other experiences you believe might assist you in holding judicial office.

41. State any other pertinent information reflecting positively or adversely on you which you believe should be disclosed to the district court and the selection panel in connection with your possible selection as United States magistrate judge.

42. a) List three individuals as references who are familiar with your abilities.

Name	_____
Address	_____
Telephone	_____
Name	_____
Address	_____
Telephone	_____
Name	_____
Address	_____
Telephone	_____

b) List three individuals as references who are familiar with your personal character.

Name	_____
Address	_____
Telephone	_____
Name	_____
Address	_____
Telephone	_____
Name	_____
Address	_____
Telephone	_____

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**CONFIDENTIALITY STATEMENT**

This form will be kept confidential and will be examined only by members of the merit selection panel and the judges of the district court. The individuals whom you have listed as references above may be contacted by the panel, but no other employers, colleagues, or other individuals will be contacted without your prior approval.

I declare under penalty of perjury that the foregoing is true and correct.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_