

FEDERAL PUBLIC DEFENDER
MIDDLE and WESTERN DISTRICTS OF LOUISIANA
LAFAYETTE HEADQUARTERS
102 Versailles Boulevard, Suite 816
Lafayette, Louisiana 70501

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POSITION ANNOUNCEMENT 01-2022
Assistant Federal Public Defender

The Office of the Federal Public Defender for the Middle and Western Districts of Louisiana is accepting applications for an entry level Assistant Federal Public Defender position to be stationed in the **LAFAYETTE OFFICE**, which is located at 102 Versailles Boulevard, Suite 816, Lafayette, LA 70501. The Office of the Federal Public Defender, which has staffed offices in Baton Rouge, Lafayette and Shreveport, operates under the authority of the Criminal Justice Act, 18 U.S.C. § 3006A, to provide court-appointed defense services in federal criminal cases to individuals unable to afford counsel.

Requirements. An Assistant Federal Public Defender is an attorney position. Applicants must be: (1) a graduate of an accredited law school and admitted to practice and in good standing before the highest court of a State; (2) licensed to practice in the U.S. District Court for the Western District of Louisiana by the time of entrance on duty; and (3) licensed to practice law in the State of Louisiana, or must become so licensed at the earliest opportunity after entrance on duty. Appointment is subject to a satisfactory FBI fingerprint check.

Duties. This is an entry level position. As such, the Assistant Federal Public Defender in this position acts under the direction and supervision of the Chief of the Lafayette branch office. Duties include: legal research; drafting of motions, memoranda, sentencing memos, briefs, appeals and petitions for writs of certiorari; review and analysis of discovery; assist with all aspects of case preparation; assist in client communications; and perform any other case-related duties, including court appearances and trials, as assigned by the Chief. The position requires substantial travel. An Assistant Federal Public Defender may not engage in the private practice of law. The position requires the successful applicant to reside in the Lafayette area.

Selection Criteria. The successful applicant will have: an established capacity or clearly demonstrated aptitude for excellence in criminal defense practice; a demonstrated commitment to the representation of indigent accused persons; a reputation for personal and professional integrity; strong legal research, word processing, legal analysis and writing skills; an established capacity to communicate effectively with clients, witnesses, colleagues, office staff and court personnel; an established capacity to complete assignments timely; and an established capacity to work both independently and collaboratively. At least three years of federal or state criminal defense experience is preferred.

Salary and Benefits. The position is an entry level full-time position with federal benefits and salary commensurate with entry level experience and qualifications. The entry level salary for an Assistant Federal Public Defender with three years of experience starts at \$71,142. Benefits include health and life insurance, retirement, and the Thrift Savings Plan. Salary is payable only by Electronic Funds Transfer (direct deposit).

How to Apply. Qualified persons may apply by forwarding a letter of interest, resume, and two references to Zach Brevis, Administrative Officer, 102 Versailles Blvd., Suite 816, Lafayette, LA 70501, or zach_brevis@fd.org. In addition to the letter of interest, resume, and references, applicants are encouraged to fill out the Application for Judicial Branch Federal Employment found here: <https://www.uscourts.gov/sites/default/files/ao078.pdf>. Applications must be received by 5:00 p.m. on Monday, February 15, 2022. This position is contingent on the availability of federal funding. Only those granted an interview will be contacted. No phone calls, please.

The Office of the Federal Public Defender is an equal opportunity employer.