

Request for Quotation

RFQ number: Alexandria Casegoods 092025

Quotes due no later than: Thursday, September 25th, 12PM CST

Provide quotes to: Laurissa Keane at Laurissa_keane@lawd.uscourts.gov

The United States District Court of the Western District of Louisiana is requesting GSA Schedule quotes for the items described below.

Using the quote sheet provided herein, email your quote no later than the date and time specified above. Late quotes will not be considered unless the judiciary determines, at its own discretion, that considering the late quote is in the judiciary's best interest and will not unduly delay the procurement.

The United States District Court of the Western District of Louisiana intends to make an award based on the **lowest priced, technically acceptable** quote. All items should be quoted as a **fixed price** and **F.O.B. Destination**. Payment terms will be considered **Net 30** unless more favorable terms are offered.

Delivery will be required no later than 120 days ARO.

Delivery will be required to be coordinated with the receiving court in Alexandria, LA. Delivery is being made to a space currently under renovation and is estimated to be ready to accept furniture in mid- November of 2025. Delivery may need to be adjusted to a later date but will not be accepted earlier than mid-November.

Delivery will be to: Clerk, United States District Court, 515 Murray Street, 1st Floor Clerk's Office, Alexandria, LA 71301. Loading Dock access is currently unavailable due to current construction. Delivery will be through front door of building. Items shall be installed in specified space by contractor and all debris shall be removed by contractor, on-site dumpster may not be used by installers.

Sincerely,

Laurissa Keane
Contracting Officer

Quote Sheet for RFQ # Monroe Conference Room Chairs 092025

Instructions for Quoter:

Provide the information requested here and below at Clause 7-10:

Company name:	
GSA Schedule number:	
DUNS number or UEI:	
Discount terms, if other than Net 30:	

Instructions for Quoter:

Fill in the unit price and extended price for each item.

Fill in the grand total amount.

Item	Description	Qty	Unit of Issue	Unit Price (\$)	Extended Price (\$)
1	GR01 – Left Pedestal Desk and Height Adjustable Right Return *see FF&E Sheet Attached	1	EA		
2	GR02- Bookcase *see FF&E Sheet Attached	1	EA		
3	LM01 - Left Pedestal Desk and Right Return *see FF&E Sheet Attached	1	EA		
4	LM02 – Credenza *see FF&E Sheet Attached	1	EA		
5	BR01 – Conference Table *see FF&E Sheet Attached	1	EA		
6	BR02 – Buffet Credenza*see FF&E Sheet Attached	1	EA		
7	BR03 – Buffet Media Credenza*see FF&E Sheet Attached	1	EA		
8	GC01 – Guest Chairs*see FF&E Sheet Attached	4	EA		
9	Delivery / Installation	1	EA		

GRAND TOTAL:	\$
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TERMS AND CONDITIONS

In addition to the terms and conditions in the base contract, to the extent that contract allows, the following judiciary terms and conditions are also incorporated into this request and will be included in the resulting order.

SOLICITATION PROVISIONS

Provision B-1, Solicitation Provisions Incorporated by Reference (SEP 2010)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address:

<http://www.uscourts.gov/procurement.aspx>.

(end)

The following provisions marked with an 'X' are incorporated by reference:

X	2-15	Warranty Information (JAN 2003)
	2-85A	Evaluation Inclusive of Options (JAN 2003)
	2-85B	Evaluation Inclusive of Options (JAN 2003)
	2-85C	Evaluation of Options Exercised at Time of Contract Award (JAN 2003)
	2-100	Brand Name or Equal (APR 2013)
	4-155	Alternate Awards (JUN 2014)
	4-165	Price Proposal Instruction – Multi-Year Contract (JUN 2014)
X	7-60	Judiciary-Furnished Property or Services (JAN 2003)

CONTRACT/ORDER CLAUSES

Applicable to both the solicitation and contract/order

Clause 7-10, Contractor Representative (JAN 2003)

(a) The contractor's representative to be contacted for all contract administration matters is as follows (contractor complete the information):

Name:

Address:

Telephone:

E-mail:

Fax:

(b) The contractor's representative shall act as the central point of contact with the judiciary, shall be responsible for all contract administration issues relative to this contract, and shall have full authority to act for and legally bind the contractor on all such issues.

(end)

Clause B-5, Clauses Incorporated by Reference (SEP 2010)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address: <http://www.uscourts.gov/procurement.aspx>.

(end)

The following clauses marked with an 'X' are incorporated by reference:

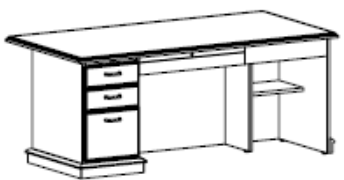
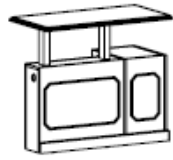
	B-20	Computer Generated Forms (JAN 2003)
	1-10	Gratuities or Gifts (JAN 2010)
X	1-15	Disclosure of Contractor Information to the Public (AUG 2004)
X	2-5A	Inspection of Products (APR 2013)
	2-10	Responsibility for Products (JAN 2010)
	2-20A	Incorporation of Warranty (JAN 2003)
X	2-20B	Contractor Warranty (Products) (JAN 2010)
X	2-25A	Delivery Terms and Contractor's Responsibilities (JAN 2003)
	2-25B	Commercial Bill of Lading Notations (JAN 2003)
X	2-35	F.O.B. Destination, Within Judiciary's Premises (JAN 2003)
	2-40B	Delivery of Excess Quantities (JAN 2003)
X	2-45	Packaging and Marking (AUG 2004)
	2-55	Privacy or Security of Safeguards (JAN 2003)
X	2-60	Stop-Work Order (JAN 2010)
	2-90A	Option for Increased Quantity (APR 2013)
	2-90B	Option for Increased Quantity – Separately Priced Line Item (APR 2013)
	2-95	Material Requirements (JAN 2003)
	2-110	Option to Purchase Equipment (JAN 2003)
	2-115	Terms for Commercial Advance Payment of Purchases (APR 2013)
	2-125	Security for Advance Payment (APR 2013)
	2-130	Energy Efficiency in Energy-Consuming Products (APR 2013)
	2-135	Acquisition of EPEAT®-Registered Personal Computer Products (MAR 2019)
	2-140	Judiciary IT Security Standards (APR 2013)
	3-1	Contractor Use of Mandatory Sources of Products or Services (JUN 2012)
	3-3	Provisions, Clauses, Terms and Conditions - Small Purchases (JUN 2014)
	4-150	Cancellation Under Multi-Year Contracts (JUN 2014)
	5-30	Authorization and Consent (JAN 2003)
	6-10	Deposit of Assets Requirements (APR 2013)
	6-15	Deposit of Assets Instead of Surety Bonds (JAN 2003)
	6-40	Federal, State, and Local Taxes (JAN 2003)
	6-45	Federal, State, and Local Taxes (Noncompetitive Contract) (JAN 2003)
	6-60	Rights in Data – General (JUN 2012)
	6-65	Rights in Data – Special Works (JAN 2010)

	6-75	Rights to Data in an Offer (APR 2013)
	6-80	Rights in Data – Existing Works (JAN 2010)
	6-85	Commercial Computer Software License (APR 2013)
	6-90	Notice and Assistance Regarding Patent and Copyright Infringement (APR 2010)
	6-95	Patent Indemnity (JAN 2010)
	6-110	Deferred Ordering of Technical Data or Computer Software (JUN 2014)
X	7-1	Contract Administration (JAN 2003)
X	7-5	Contracting Officer's Representative (APR 2013)
X	7-15	Observance of Regulations/Standards of Conduct (JAN 2003)
	7-20	Security Requirements (APR 2013)
X	7-25	Indemnification (AUG 2004)
X	7-30	Public Use of the Name of the Federal Judiciary (JUN 2014)
X	7-35	Disclosure or Use of Information (APR 2013)
	7-70	Judiciary Property Furnished "As Is" (APR 2013)
	7-80	Competition in Subcontracting (JAN 2003)
X	7-85	Examination of Records (JAN 2003)
	7-95	Contractor Inspection Requirements (JAN 2003)
	7-100A	Limitation of Liability (Products) (JAN 2003)
	7-110	Bankruptcy (JAN 2003)
	7-115	Availability of Funds (JAN 2003)
X	7-125	Invoices (APR 2011)
X	7-130	Interest (Prompt Payment) (JAN 2003)
X	7-135	Payments (APR 2013)
X	7-140	Discounts for Prompt Payment (JAN 2003)
	7-145	Government Purchase Card (JAN 2003)
X	7-150	Extras (JAN 2003)
	7-160	Limitation on Withholding of Payments (APR 2013)
	7-165	Penalties for Unallowable Costs (JUN 2012)
	7-170	Notice of Intent to Disallow Costs (JAN 2003)
	7-175	Assignment of Claims (JAN 2003)
	7-180	Prohibition of Assignment of Claims (JUN 2012)
X	7-185	Changes (APR 2013)
	7-190	Change Order Accounting (JAN 2003)
X	7-200	Judiciary Delay of Work (JAN 2003)
X	7-210	Payment for Emergency Closures (APR 2013)
X	7-235	Disputes (JAN 2003)

FF&E ORDER DATA SHEET

Project Name: Alexandria, LA Clerks Office


Project Address: 515 Murray Street, Alexandria, LA 71301

Item		Item Code
PRIVATE OFFICE CASEGOODS		GR01
Basis of Design Manufacturer (For Reference)		
Name	Executive L-shape Left Pedestal Desk with a Height Adjustable Right Hand Return	
GSA Contract No.		Expiration Date
Item Description		
Basis of Design or Equal	Indiana Arlington or Equal	  <p>*Image not exact, refer to description</p> <p>(image of finish)</p>
Dimensions	Varies; Refer to Description	
Description	<p>Furnish and install the following:</p> <p>Left Pedestal Desk: 36x72x30, 10" approach overhang; with panel molding, BBF Pedestal</p> <p>Height Adjustable Right Hand Return:: 24x48x 30-45" H; ; Panel Molding and Wire management grommet, FF Pedestal</p> <p>Wood veneer shall be select grade plain sliced American Black Walnut or Cherry hardwood veneer with a UV-cured finish to prevent yellowing with age; Veneer surfaces shall be book matched; Worksurfaces shall be 1-1/8" thick, 5-ply construction with solid hardwood rims with shaped edge profiles on all four sides. Veneer Chassis is constructed of hardwood veneer and fastened using heavy-duty, 16-gauge joining brackets. Adjustable leveling glides provided to ensure proper leveling. Drawer fronts shall have vertical grain book matched in sets and be 3/4" thick, 3-ply hardwood construction; Drawer sides, back, and front are 1/2" thick woodgrain vinyl-wrapped miter fold construction.; Drawers shall be 5-sided and assembled with dovetail construction in all four corners; Box and file drawers have 100lb capacity, lateral files 200lb capacity. Standard Central Locking. Decorative panel moulding (where applicable) shall have mitered corners and hand-fitted to each panel;</p>	
Warranty	10 year	
Finishes	Wood Finish: TBD - shall have a range of light, mid and dark wood veneer options to choose from, Hardware: TBD - Brass Options	
Locations	106G - GR Office	1
General Notes	<p>1. Basis of Design does not limit the selection of equivalent items, when approved by the U.S. Courts.</p> <p>2. Item style, grade, size, pattern, color and texture are coordinated throughout the project to ensure a cohesive design. All proposed alternates must match specification to ensure the design intent is consistent.</p> <p>3. Finishes of alternate products shall match finishes of Basis of Design or the U.S. Courts shall select from full range of manufacturer's finishes. If none of the manufacturer's standard finishes are acceptable to the U.S. Courts, the manufacturer shall provide their product in the specified finish at no additional charge to the U.S. Courts.</p> <p>4. Provide room name and number on carton.</p> <p>5. Refer to the furniture floor plan for required pedestal handed information.</p>	
		Quantity
		Unit Cost
		Subtotal
		Delivery / Freight
		Installation
		TOTAL

FF&E ORDER DATA SHEET

Project Name: Alexandria, LA Clerks Office

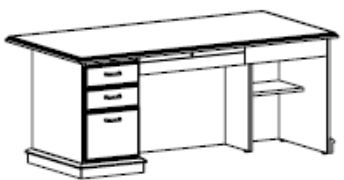

Project Address: 515 Murray Street, Alexandria, LA 71301

Item		Item Code
BOOKCASE; 71"H		GR02
Basis of Design Manufacturer (For Reference)		
Name	Bookcase, 71"H	
GSA Contract No.		Expiration Date
Item Description		
Basis of Design or Equal	Indiana Arlington or Equal	 <p style="margin-top: 20px;">*Image not exact, refer to description</p> <p style="margin-top: 20px;">(image of finish)</p>
Dimensions	Varies; Refer to Description	
Description	<p>Furnish and install the following: Bookcase: 34x71x15, Open Bookcase with 3 Adjustable Shelves and One Fixed Shelf</p> <p>Wood veneer shall be select grade plain sliced American Black Walnut or Cherry hardwood veneer with a UV-cured finish to prevent yellowing with age; Veneer surfaces shall be book matched; Top Profiled on only Three (3) Sides for Flush Wall Application. Veneer Chassis is constructed of hardwood veneer and fastened using heavy-duty, 16-gauge joining brackets. Adjustable leveling glides provided to ensure proper leveling. Decorative panel moulding (where applicable) shall have mitered corners and hand-fitted to each panel;</p>	
Warranty	10 year	
Finishes	Wood Finish: TBD - shall have a range of light, mid and dark wood veneer options to choose from	
Locations	106G - GR Office 1	
General Notes	<p>1. Basis of Design does not limit the selection of equivalent items, when approved by the U.S. Courts.</p> <p>2. Item style, grade, size, pattern, color and texture are coordinated throughout the project to ensure a cohesive design. All proposed alternates must match specification to ensure the design intent is consistent.</p> <p>3. Finishes of alternate products shall match finishes of Basis of Design or the U.S. Courts shall select from full range of manufacturer's finishes. If none of the manufacturer's standard finishes are acceptable to the U.S. Courts, the manufacturer shall provide their product in the specified finish at no additional charge to the U.S. Courts.</p> <p>4. Provide room name and number on carton.</p> <p>5. Refer to the furniture floor plan for required pedestal handed information.</p>	
		Quantity
		Unit Cost
		Subtotal
		Delivery / Freight
		TOTAL

FF&E ORDER DATA SHEET

Project Name: Alexandria, LA Clerks Office

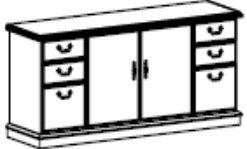
Project Address: 515 Murray Street, Alexandria, LA 71301

Item		Item Code
PRIVATE OFFICE CASEGOODS		LM01
Basis of Design Manufacturer (For Reference)		
Name	Executive L-shape Left Pedestal Desk with a Right Hand Return	
GSA Contract No.		Expiration Date
Item Description		
Basis of Design or Equal	Indiana Arlington or Equal	  <p>*Image not exact, refer to description</p> <p>(image of finish)</p>
Dimensions	Varies; Refer to Description	
Description	<p>Furnish and install the following:</p> <p>Left Pedestal Desk: 30x66x30, 4" approach overhang; with panel molding, BBF Pedestal</p> <p>Right Hand Return:: 24x42x 30" H; ; Panel Molding and Wire management grommet, FF Pedestal</p> <p>Wood veneer shall be select grade plain sliced American Black Walnut or Cherry hardwood veneer with a UV-cured finish to prevent yellowing with age; Veneer surfaces shall be book matched; Worksurfaces shall be 1-1/8" thick, 5-ply construction with solid hardwood rims with shaped edge profiles on all four sides. Veneer Chassis is constructed of hardwood veneer and fastened using heavy-duty, 16-gauge joining brackets. Adjustable leveling glides provided to ensure proper leveling. Drawer fronts shall have vertical grain book matched in sets and be 3/4" thick, 3-ply hardwood construction; Drawer sides, back, and front are 1/2" thick woodgrain vinyl-wrapped miter fold construction.; Drawers shall be 5-sided and assembled with dovetail construction in all four corners; Box and file drawers have 100lb capacity, lateral files 200lb capacity. Standard Central Locking. Decorative panel moulding (where applicable) shall have mitered corners and hand-fitted to each panel;</p>	
Warranty	10 year	
Finishes	Wood Finish: TBD - shall have a range of light, mid and dark wood veneer options to choose from, Hardware: TBD - Brass Options	
Locations	106F - LM Office 1	
General Notes	<p>1. Basis of Design does not limit the selection of equivalent items, when approved by the U.S. Courts.</p> <p>2. Item style, grade, size, pattern, color and texture are coordinated throughout the project to ensure a cohesive design. All proposed alternates must match specification to ensure the design intent is consistent.</p> <p>3. Finishes of alternate products shall match finishes of Basis of Design or the U.S. Courts shall select from full range of manufacturer's finishes. If none of the manufacturer's standard finishes are acceptable to the U.S. Courts, the manufacturer shall provide their product in the specified finish at no additional charge to the U.S. Courts.</p> <p>4. Provide room name and number on carton.</p> <p>5. Refer to the furniture floor plan for required pedestal handed information.</p>	
		Quantity
		Unit Cost
		Subtotal
		Delivery / Freight
		TOTAL

FF&E ORDER DATA SHEET

Project Name: Alexandria, LA Clerks Office



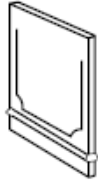
Project Address: 515 Murray Street, Alexandria, LA 71301

Item		Item Code
PRIVATE OFFICE CASEGOODS		LM02
Basis of Design Manufacturer (For Reference)		
Name	Storage Credenza	
GSA Contract No.		Expiration Date
Item Description		
Basis of Design or Equal	Indiana Arlington or Equal	 <p style="font-size: small;">*Image not exact, refer to description</p> <p style="font-size: small;">(image of finish)</p>
Dimensions	Varies; Refer to Description	
Description	<p>Furnish and install the following: Storage Credenza with panel molding: 20x66x30,</p> <p>Wood veneer shall be select grade plain sliced American Black Walnut or Cherry hardwood veneer with a UV-cured finish to prevent yellowing with age; Veneer surfaces shall be book matched; Worksurfaces shall be 1-1/8" thick, 5-ply construction with solid hardwood rims with shaped edge profiles on three sides for Flush Wall Application. Veneer Chassis is constructed of hardwood veneer and fastened using heavy-duty, 16-gauge joining brackets. Adjustable leveling glides provided to ensure proper leveling. Drawer fronts shall have vertical grain book matched in sets and be 3/4" thick, 3-ply hardwood construction; Drawer sides, back, and front are 1/2" thick woodgrain vinyl-wrapped miter fold construction.; Drawers shall be 5-sided and assembled with dovetail construction in all four corners; Box and file drawers have 100lb capacity, lateral files 200lb capacity. Standard Central Locking Locking Pedestals and Doors. Decorative panel molding (where applicable) shall have mitered corners and hand-fitted to each panel;</p>	
Warranty	10 year	
Finishes	Wood Finish: TBD - shall have a range of light, mid and dark wood veneer options to choose from, Hardware: TBD - Brass Options	
Locations	106F - LM Office 1	
General Notes	<p>1. Basis of Design does not limit the selection of equivalent items, when approved by the U.S. Courts.</p> <p>2. Item style, grade, size, pattern, color and texture are coordinated throughout the project to ensure a cohesive design. All proposed alternates must match specification to ensure the design intent is consistent.</p> <p>3. Finishes of alternate products shall match finishes of Basis of Design or the U.S. Courts shall select from full range of manufacturer's finishes. If none of the manufacturer's standard finishes are acceptable to the U.S. Courts, the manufacturer shall provide their product in the specified finish at no additional charge to the U.S. Courts.</p> <p>4. Provide room name and number on carton.</p> <p>5. Refer to the furniture floor plan for required pedestal handed information.</p>	
		Quantity
		Unit Cost
		Subtotal
		Delivery / Freight
		Installation
		TOTAL

FF&E ORDER DATA SHEET

Project Name: Alexandria, LA Clerks Office

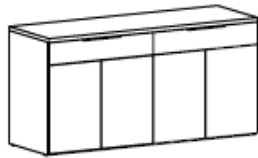
Project Address: 515 Murray Street, Alexandria, LA 71301

Item		Item Code
CONFERENCE / BREAK ROOM		BR01
Basis of Design Manufacturer (For Reference)		
Name	Rounded Rectangular Conference Table	
GSA Contract No.		Expiration Date
Item Description		
Basis of Design or Equal	Indiana Cameo or Equal	<div style="text-align: center;">  <p>ARC RECTANGULAR TOPS</p>  <p>Arlington (R)</p>  <p>Rectangular (See Details)</p> <p>*Image not exact, refer to description</p> <p>(image of finish)</p> </div>
Dimensions	Varies; Refer to Description	
Description	<p>Furnish and install the following: Conference Table Top: 42x72, Rectangular Top with Rounded Ends, Arlington or Similar Detail Edge Profile, Wood Veneer</p> <p>Bases:; 2 EA Rectangular Panel Bases; ; No Decorative Molding, Wood Veneer</p> <p>Wood veneer shall be select grade plain sliced American Black Walnut or Cherry hardwood veneer with a UV-cured finish to prevent yellowing with age; Veneer surfaces shall be book matched and/or run the length of the table; Worksurfaces shall be 1-3-16" thick, with shaped edge profiles on all four sides. Adjustable leveling glides provided to ensure proper leveling.</p>	
Warranty	10 year	
Finishes	Wood Finish: TBD - shall have a range of light, mid and dark wood veneer options to choose from, Hardware: TBD - Brass Options	
Locations	106B - Break Room 1	
General Notes	<p>1. Basis of Design does not limit the selection of equivalent items, when approved by the U.S. Courts.</p> <p>2. Item style, grade, size, pattern, color and texture are coordinated throughout the project to ensure a cohesive design. All proposed alternates must match specification to ensure the design intent is consistent.</p> <p>3. Finishes of alternate products shall match finishes of Basis of Design or the U.S. Courts shall select from full range of manufacturer's finishes. If none of the manufacturer's standard finishes are acceptable to the U.S. Courts, the manufacturer shall provide their product in the specified finish at no additional charge to the U.S. Courts.</p> <p>4. Provide room name and number on carton.</p> <p>5. Refer to the furniture floor plan for required pedestal handed information.</p>	
		Quantity
		Unit Cost
		Subtotal
		Delivery / Freight
		TOTAL

FF&E ORDER DATA SHEET

Project Name: Alexandria, LA Clerks Office

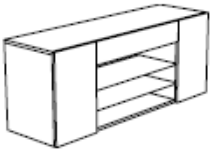
Project Address: 515 Murray Street, Alexandria, LA 71301

Item		Item Code
CONFERENCE / BREAK ROOM		BR02
Basis of Design Manufacturer (For Reference)		
Name	Buffet with Drawers and Cabinet Doors	
GSA Contract No.		Expiration Date
Item Description		
Basis of Design or Equal	Indiana Catalyst or Equal	<div style="text-align: center;"> BUFFET CREDENZA WITH DRAWERS  </div> <p style="text-align: center; margin-top: 20px;">*Image not exact, refer to description</p> <p style="text-align: center; margin-top: 20px;">(image of finish)</p>
Dimensions	Varies; Refer to Description	
Description	<p>Furnish and install the following: Buffet: 72x24x36, Buffet Credenza with four doors with adjustable shelves inside. Two Drawers, Wood Veneer Base, Acid Etched Black Glass Top</p> <p>Exposed surfaces feature select grade plain-sliced hardwood veneers in Cherry, Maple, American Black Walnut, or composite veneers with a UV-cured finish to prevent yellowing with age; Veneer surfaces shall be book matched; Back Painted, Tempered Glass Tops are 1/4" thick and are attached to a substrate topped with black paper covering. Veneer Chassis is constructed of hardwood veneer and fastened using heavy-duty, 16-gauge joining brackets. Adjustable leveling glides provided to ensure proper leveling. Drawers feature 5-sided drawer construction allowing for easy removal of drawer fronts; All drawer fronts are standard with vertically matched faces; Drawer sides, back, and front are woodgrain vinyl-wrapped 1/2" thick with 1/8" thick hardboard bottoms; Drawer interiors are dovetail construction with 7/16" thick hardwood sides and backs, and 5/32" thick hardboard bottoms. Standard Central Locking. All hinged doors are soft-close with one piece hinge and base plate combination. All Credenzas feature a 2"W wire management channel along back of the interior cabinet for easy accessibility to wall outlets</p>	
Warranty	10 year	
Finishes	Wood Finish: TBD - shall have a range of light, mid and dark wood veneer options to choose from, Hardware: TBD - Silver Options	
Locations	106B- Break Room 1	
General Notes	<p>1. Basis of Design does not limit the selection of equivalent items, when approved by the U.S. Courts.</p> <p>2. Item style, grade, size, pattern, color and texture are coordinated throughout the project to ensure a cohesive design. All proposed alternates must match specification to ensure the design intent is consistent.</p> <p>3. Finishes of alternate products shall match finishes of Basis of Design or the U.S. Courts shall select from full range of manufacturer's finishes. If none of the manufacturer's standard finishes are acceptable to the U.S. Courts, the manufacturer shall provide their product in the specified finish at no additional charge to the U.S. Courts.</p> <p>4. Provide room name and number on carton.</p> <p>5. Refer to the furniture floor plan for required pedestal handed information.</p>	
		Quantity
		Unit Cost
		Subtotal
		Delivery / Freight
		TOTAL

FF&E ORDER DATA SHEET

Project Name: Alexandria, LA Clerks Office


Project Address: 515 Murray Street, Alexandria, LA 71301

Item		Item Code												
CONFERENCE / BREAK ROOM		BR03												
Basis of Design Manufacturer (For Reference)														
Name	Buffet with Cabinet Doors and Shelves													
GSA Contract No.		Expiration Date												
Item Description														
Basis of Design or Equal	Indiana One10 or Equal	 <p style="text-align: center;">MEDIA CREDENZA</p> <p style="text-align: center;">*Image not exact, refer to description</p> <p style="text-align: center;">(image of finish)</p>												
Dimensions	Varies; Refer to Description													
Description	<p>Furnish and install the following:</p> <p>Buffet: 72x18x36, Media Credenza with two end doors with adjustable shelves inside. Adjustable Open Metal Shelves in Center and Flip Down Top Drawer, Block Edge Profile</p> <p>Exposed surfaces feature select grade plain-sliced hardwood veneers in Cherry, Maple, American Black Walnut, or composite veneers with a UV-cured finish to prevent yellowing with age; Veneer surfaces shall be book matched; Veneer tops offer 3-ply balanced construction with 1.5mm wood edge band;. Veneer Chassis is constructed of hardwood veneer and fastened using heavy-duty, 16-gauge joining brackets. Adjustable leveling glides provided to ensure proper leveling. All drawer fronts are 3/4" thick, 3-ply construction with vertical grain direction; Drawer sides, back, and front are woodgrain vinyl-wrapped 1/2" thick with 1/8" thick hardboard bottoms; Drawer interiors are dovetail construction with 7/16" thick hardwood sides and backs, and 5/32" thick hardboard bottoms. Standard Central Locking. All hinged doors are soft-close with one piece hinge and base plate combination.</p>													
Warranty	10 year													
Finishes	Wood Finish: TBD - shall have a range of light, mid and dark wood veneer options to choose from, Hardware: TBD - Silver Options													
Locations	106j - Corridor 1													
General Notes	<p>1. Basis of Design does not limit the selection of equivalent items, when approved by the U.S. Courts.</p> <p>2. Item style, grade, size, pattern, color and texture are coordinated throughout the project to ensure a cohesive design. All proposed alternates must match specification to ensure the design intent is consistent.</p> <p>3. Finishes of alternate products shall match finishes of Basis of Design or the U.S. Courts shall select from full range of manufacturer's finishes. If none of the manufacturer's standard finishes are acceptable to the U.S. Courts, the manufacturer shall provide their product in the specified finish at no additional charge to the U.S. Courts.</p> <p>4. Provide room name and number on carton.</p> <p>5. Refer to the furniture floor plan for required pedestal handed information.</p>													
		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Quantity</td> <td style="width: 20%; text-align: center;">1</td> </tr> <tr> <td>Unit Cost</td> <td></td> </tr> <tr> <td>Subtotal</td> <td></td> </tr> <tr> <td>Delivery / Freight</td> <td></td> </tr> <tr> <td>Installation</td> <td></td> </tr> <tr> <td>TOTAL</td> <td></td> </tr> </table>	Quantity	1	Unit Cost		Subtotal		Delivery / Freight		Installation		TOTAL	
Quantity	1													
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FF&E ORDER DATA SHEET

Project Name: Alexandria, LA Clerks Office

Project Address: 515 Murray Street, Alexandria, LA 71301

Item		Item Code
PRIVATE OFFICE CASEGOODS		GC01
Basis of Design Manufacturer (For Reference)		
Name	Guest Chairs	
GSA Contract No.		Expiration Date
Item Description		
Basis of Design or Equal	Indiana Gleem or Equal	<div style="border: 1px solid black; padding: 10px;"> <p>ARCH ARM GUEST</p>  <p style="text-align: right;">W</p> <p>*Image not exact, refer to description</p> <p>(image of finish)</p> </div>
Dimensions	Varies; Refer to Description	
Description	<p>Furnish and install the following: Guest Chairs with arched wood open arms, square back with upholstered seat and upholstered inset back panels on front and back. 23 3/4W x 24D x 31 3/4 H, Seat: 18 3/4 D x 17 1/4 H, Arm Height: 24", Grade 2 Upholstery</p> <p>Exposed wood components are manufactured using European Beech and are free of spirits, discoloration, pits, shakes, and wormholes. All chair joints are double-doweled or mortised and tenoned, screwed, and glued for maximum strength and durability. High Grade Polyurethane Foam, 1 1/2" thick in the seat and 1" thick in the back; high quality resilient sheet webbing. ;</p>	
Warranty	10 year	
Finishes	Wood Finish: TBD - shall have a range of light, mid and dark wood veneer options to choose from, Upholstery Grade 2 - SPRADLING WHISPER BLACK or Equal	
Locations	106F - LM Office x 2, 106g GR Office x2 1	
General Notes	<p>1. Basis of Design does not limit the selection of equivalent items, when approved by the U.S. Courts.</p> <p>2. Item style, grade, size, pattern, color and texture are coordinated throughout the project to ensure a cohesive design. All proposed alternates must match specification to ensure the design intent is consistent.</p> <p>3. Finishes of alternate products shall match finishes of Basis of Design or the U.S. Courts shall select from full range of manufacturer's finishes. If none of the manufacturer's standard finishes are acceptable to the U.S. Courts, the manufacturer shall provide their product in the specified finish at no additional charge to the U.S. Courts.</p> <p>4. Provide room name and number on carton.</p> <p>5. Refer to the furniture floor plan for required pedestal handed information.</p>	
		Quantity
		Unit Cost
		Subtotal
		Delivery / Freight
		TOTAL

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