

**U.S. District Clerk of Courts Western District of Louisiana**

**Statement of Work (SOW) Paint**

**1. BACKGROUND:**

The U.S. District Court has an office area located at 800 Lafayette St. Suite 3500, Lafayette, La. This area contains approximately 2,300 sq' and is due for cyclical maintenance upgrades in this space. At this time the Court would like to remove wall covering in approximately 1,000 sq' areas and replace all space with painted walls.

This area contains multiple rooms.

**2. SCOPE:**

Coordination between the court, and painting contractors will be required to phase the work with minimum disruption of schedules to employees and contractors. The Court will remove furniture from areas.

**SPECIAL REQUIREMENTS/INFORMATION:**

- 1. Coordination with courtroom use schedule will be required.**
- 2. Existing rooms with wallcovering to be removed and painted. (See attached drawing schedule.)**
  - a. Remove wall covering.**
  - b. Sand, Prime, and Skim walls with minimum two coats of joint compound for uniform smooth finish.**
  - c. Sand walls as required for uniform smooth finish.**
  - d. Minimum 1 coat of latex primer and minimum 2 coats of latex paint.**
  - e. There shall be no bleed through of paint base color after final coats.**
  - f. Color to be decided after award.**
- 3. Existing painted rooms shall have surface preparation as required for uniform smooth finish with minimum 1 coat of latex primer and minimum 2 coats of latex paint.**
- 4. Carpet will not be changed and will need to be protected at all times for the duration of the project.**
- 5. Sanding dust shall be kept to a minimum. A plan for this must be submitted in the comment section of the Quote Sheet located in the RFQ file.**
- 6. Tools are to be cleaned only in janitor's closet mop sink or offsite location. No joint compound to be cleaned in mop sink.**
- 7. All hardware, and stained woodwork are to be protected from mud work and paint splatter.**
- 8. All material and workmanship shall meet building standards.**
- 9. All trash is the contractor's responsibility to be removed from site. Building dumpsters shall not be used for disposal.**
- 10. Work areas are always to be kept clean and a final cleaning shall be performed for the space turnover to District Court.**

**4. DELIVERABLES**

- 4.1** Deliverable 1 Preparation of all areas for new paint, including wall covering removal, and skim coating of the areas as specified above.
  
- 4.2** Deliverable 2 Supply and install paint on all walls and necessary frames within the scheduled work areas.

Deliverables will be sent FOB: Destination by 5:00pm (CST) on due dates (see Section 3.1) to the following contracting officer’s representative:

Glenn Richard  
US District Court  
800 Lafayette St., Suite 3500  
Lafayette, La. 70501

Email address: glenn\_richard @lawd.uscourts.gov

**4.1 SCHEDULE FOR PERFORMANCE AND DELIVERY/MILESTONE SCHEDULES**

<b>DELIVERABLE</b>	<b>DUE DATE</b>
Deliverable 1  Preparation of all areas for new paint, Including wall covering removal, and skim coating of the areas as specified above.	30 calendar days after date of award
Deliverable 2	30 calendar days after date of award

Supply and install paint on all walls and necessary frames within the scheduled work areas.	
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**Overall Period of Performance: From 8/2023 to 11/2023**

Note: This period of performance takes into consideration the deliverable and review schedule and allows for moderate delays.

**4.2 REVIEW PERIOD FOR DELIVERABLE(S)**

<b>DELIVERABLE</b>	<b>JUDICIARY REVIEW PERIOD</b>
Deliverable 1  Preparation of all areas for new paint, including wall covering removal, and skim coating of the areas as specified above.	3 calendar days after receipt
Deliverable 2  Supply and install paint on all walls and necessary frames within the scheduled work areas.	3 calendar days after receipt

**4.3 ACCEPTANCE CRITERIA FOR DELIVERABLE(S)**

<b>DELIVERABLE</b>	<b>ACCEPTANCE CRITERIA</b>
Deliverable 1  Preparation of all areas for new paint, including wall covering removal, and skim coating of the areas as specified above.	Upon successful completion.
Deliverable 2  Supply and install paint on all walls and necessary frames within the scheduled work areas.	Upon successful completion.

**5. ENVIRONMENT:**

- The contractor shall insure that all refuse is disposed offsite by the contractor and on-site dumpsters are not to be used for this purpose.
- The contractor shall insure that all work areas are kept clean and safe.
- The contractor shall insure proper dress attire for the business environment.
- The contractor shall take precautions to protect all surfaces from the need to be replaced. Negligence shall be the responsibility of the contractor to repair.
- Final cleaning of areas shall be done at completion of the project for turnover acceptance by the Court.
- MSDS shall be provided and posted in binder at worksite.

**6. LOCATION(S) FOR PERFORMANCE:**

The location of delivery and performance will be:

US District Court  
800 Lafayette St., Suite 3500  
Lafayette, La. 70501

**7. GOVERNMENT FURNISHED INFORMATION**

- The Judiciary will provide a representative for access to secure areas and the moving and replacement of furniture.
- The Judiciary will provide final acceptance of the project once attained.

## 8. CONTRACTOR FURNISHED MATERIAL

- The contractor shall provide the necessary knowledge, tools, materials and qualified labor as specified in the SOW.
- MSDS shall be provided and posted in binder at worksite.
- **Contractor Insurance.** Each of Delegate's construction contractors who perform any work on the property shall obtain and maintain insurance policies which meet or exceed the following insurance terms, conditions, requirements, and coverages. Delegate's contractors shall obtain and maintain liability insurance in an amount of not less than \$1,000,000.00 combined single limit for accidents or occurrences which cause bodily injury, death, or property damage to any member of the public caused by or related to the construction, installation, operation, maintenance replacement, removal or other activity related to the property. The insurance policy shall name the General Services Administration, its employees, and officials, as their interest may appear, as additional insureds. A copy of the policy's Additional Insured document must be provided to the GSA Building Manager prior to commencement of any work.
- **Damages and Indemnity.** The Delegate shall repair or pay for all actual damages done to the GSA Property and improvements or to the improvements of the GSA's tenants caused by work performed under the Delegation. Delegate agrees to defend and remain responsible (financially and otherwise) for all claims, disputes, appeals and other legal actions arising out of actions of the Delegate's personnel, contractors and other agents.
- **Personal Injury or Personal Property Claims.** The Delegate acknowledges that GSA will have no responsibility or liability, either directly or indirectly for any personal injury, and/or personal property damage claims against the Government that arise out of or relate to the performance of the work at the Facility under the terms of this Delegation. Delegate will be the lead federal agency responsible for the administrative handling of any tort claim(s) filed pursuant to the Federal Tort Claims Act (28 U.S.C. 2671, et seq.).

## 9. PAYMENT

- The contractor may submit invoices upon receiving written acceptance from the judiciary contracting officer or contracting officer's representative (COR) at final acceptance of project completion: